

FORM – 'M'
(See rule 14)

NOTICE OF HOURS OF WORK, REST-INTERVAL, WEEKLY HOLIDAY

Name and address of the Establishment: SEAMEC LIMITED, A 901-905, 9TH FLOOR, 215 ATRIUM, ANDHERI KURLA ROAD, ANDHERI EAST MUMBAI-400 093

Name of the Manager/Authorized representative.: MR. S.N. MOHANTY

All the workers in the establishment are hereby informed that the hours of work, rest-interval and weekly holiday of each worker is given below: -

Sr. No.	Name of worker	Designation	Hours of Work from to	Rest interval Between 1:00 to 2:00 PM for 30 minutes (5)	Day of weekly holiday
(1)	(2)	(3)	(4)		(6)
1.	S.N. MOHANTY	PRESIDENT (CORPORATE AFFAIRS, LEGAL AND COMPANY SECRETARY)	9:30 AM TO 5:30PM	"	1 ST AND 3 RD SATURDAY & SUNDAY
2.	V. K. GUPTA	PRESIDENT & CFO	9:30 AM TO 5:30PM	"	1 ST AND 3 RD SATURDAY & SUNDAY
3.	NAVEEN MOHTA	PRESIDENT (OPERATIONS AND COMMERCIAL)	9:30 AM TO 5:30PM	"	1 ST AND 3 RD SATURDAY & SUNDAY
4.	K.T. THOMAS	GENERAL MANAGER (OPERATIONS)	9:30 AM TO 5:30PM	"	1 ST AND 3 RD SATURDAY & SUNDAY
5.	BRYAN D'SA	GENERAL MANAGER (PROJECTS AND TECHNICAL)	9:30 AM TO 5:30PM	"	1 ST AND 3 RD SATURDAY & SUNDAY
6.	SHAILESH SHETTY	SDGM (TECHNICAL)	9:30 AM TO 5:30PM	"	1 ST AND 3 RD SATURDAY & SUNDAY
7.	K. K. NEVATIA	DGM (HR AND ADMIN)	9:00 AM TO 5:00PM	"	1 ST AND 3 RD SATURDAY & SUNDAY
8.	RAJESH PRASAD	DGM (TECHNICAL AND PURCHASE)	9:30 AM TO 5:30PM	"	1 ST AND 3 RD SATURDAY & SUNDAY
9.	RAVINDRA SHETTY	DGM (DIVING)	9:30 AM TO 5:30PM	"	1 ST AND 3 RD SATURDAY & SUNDAY
10.	DIPTI SANGHAVI	SR. MANAGER (FLEET)	9:00 AM TO 5:00PM	"	1 ST AND 3 RD SATURDAY & SUNDAY
11.	JOANITA RODRIGUES	MANAGER	9:00 AM TO 5:00PM	"	1 ST AND 3 RD SATURDAY & SUNDAY
12.	SONJOY SARKAR	MANAGER (IT)	9:00 AM TO 5:00PM	"	1 ST AND 3 RD SATURDAY & SUNDAY
13.	VINAY SOMANI	MANAGER (F&A)	9:30 AM TO 5:30PM	"	1 ST AND 3 RD SATURDAY & SUNDAY
14.	MALINA SOMAIYA	ASSISTANT COMPANY SECRETARY	9:30 AM TO 5:30PM	"	1 ST AND 3 RD SATURDAY & SUNDAY
15.	MEDHA KHALE	ASSISTANT MANAGER (F&A)	9:00 AM TO 5:00PM	"	1 ST AND 3 RD SATURDAY & SUNDAY
16.	AAKANKSHA GUPTA	ASSISTANT MANAGER (F&A)	9:30 AM TO 5:30PM	"	1 ST AND 3 RD SATURDAY & SUNDAY
17.	JENNIFER CARDOZ	SECRETARY TO PRESIDENT (CORP. AFFAIRS, LEGAL & CS)	9:00 AM TO 5:00PM	"	1 ST AND 3 RD SATURDAY & SUNDAY
18.	ARPANA BHAR	SECRETARY TO PRESIDENT & CFO	9:30 AM TO 5:30PM	"	1 ST AND 3 RD SATURDAY & SUNDAY
19.	YAHODHA POOJARY	SR. OFFICER (F&A)	9:30 AM TO 5:30PM	"	1 ST AND 3 RD SATURDAY & SUNDAY
20.	SURESH NAIR	SR. OFFICER (PURCHASE)	9:30 AM TO 5:30PM	"	1 ST AND 3 RD SATURDAY & SUNDAY
21.	HAZEL GONSALVES	SR. OFFICER (CREWING)	9:30 AM TO 5:30PM	"	1 ST AND 3 RD SATURDAY & SUNDAY
22.	CHARANJIV MAKHIJA	SR. OFFICER (PURCHASE)	9:00 AM TO 5:00PM	"	1 ST AND 3 RD SATURDAY & SUNDAY

Date: 17th January 2019

Place: Mumbai

Signature of the Manager or Authorized representative.



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(1)	(2)	(3)	(4)		(6)
23.	VINAY KANOJIYA	SR. OFFICER (F&A)	9:00 AM TO 5:00PM	"	1 st AND 3 rd SATURDAY & SUNDAY
24.	RAMPRAVESH CHAND	SR. OFFICER (IT)	9:30 AM TO 5:30PM	"	1 st AND 3 rd SATURDAY & SUNDAY
25.	BOBBY SAMUEL	LIAISON OFFICER	9:00 AM TO 5:00PM	"	1 st AND 3 rd SATURDAY & SUNDAY
26.	TIRTHANKAR DEY	OFFICER (F&A)	9:00 AM TO 5:00PM	"	1 st AND 3 rd SATURDAY & SUNDAY
27.	SAVITA KARKERA	OFFICER (F&A)	9:00 AM TO 5:00PM	"	1 st AND 3 rd SATURDAY & SUNDAY
28.	VINIT BHATYE	OFFICER (PURCHASE)	9:00 AM TO 5:00PM	"	1 st AND 3 rd SATURDAY & SUNDAY
29.	SURESH MOGAVEERA	OFFICER (F&A)	9:30 AM TO 5:30PM	"	1 st AND 3 rd SATURDAY & SUNDAY
30.	SHEKHAR MUKNAK	OFICER (CREWING)	9:00 AM TO 5:00PM	"	1 st AND 3 rd SATURDAY & SUNDAY
31.	SUBHA NARAYANAN	QHSE EXECUTIVE	9:00 AM TO 5:00PM	"	1 st AND 3 rd SATURDAY & SUNDAY
32.	GANESH NIKAM	JR. OFFICER (F&A)	9:30 AM TO 5:30PM	"	1 st AND 3 rd SATURDAY & SUNDAY
33.	PRADEEP TIWARI	JR. OFFICER (F&A)	9:30 AM TO 5:30PM	"	1 st AND 3 rd SATURDAY & SUNDAY
34.	GAURI KHANVILKAR	JR. OFFICER (F&A)	9:30 AM TO 5:30PM	"	1 st AND 3 rd SATURDAY & SUNDAY
35.	RAVI YADAV	JR. OFFICER (PURCHASE)	9:30 AM TO 5:30PM	"	1 st AND 3 rd SATURDAY & SUNDAY
36.	YATIN GAWADE	JR. OFFICER (CREWING)	9:00 AM TO 5:00PM	"	1 st AND 3 rd SATURDAY & SUNDAY
37.	SHAZIYA KHAN	ADMIN ASSISTANT	9:00 AM TO 5:00PM	"	1 st AND 3 rd SATURDAY & SUNDAY
38.	DARSHANA SONTAKKE	RECEPTIONIST	9:30 AM TO 5:30PM	"	1 st AND 3 rd SATURDAY & SUNDAY
39.	BHARGAV DHARNE	RUNNER (CREWING)	9:00 AM TO 5:00PM	"	1 st AND 3 rd SATURDAY & SUNDAY
40.	ANKUSH TAMBE	RUNNER (CREWING)	9:00 AM TO 5:00PM	"	1 st AND 3 rd SATURDAY & SUNDAY
41.	SHEKHAR WORLIKAR	RUNNER (F&A)	9:30 AM TO 5:30PM	"	1 st AND 3 rd SATURDAY & SUNDAY
42.	RATNAKR PRADHAN	RUNNER (PURCHASE)	9:30 AM TO 5:30PM	"	1 st AND 3 rd SATURDAY & SUNDAY
43.	SATISH SONAWANE	DRIVER	9:30 AM TO 5:30PM	"	1 st AND 3 rd SATURDAY & SUNDAY
44.	SANJAY RATHOD	DRIVER	9:30 AM TO 5:30PM	"	1 st AND 3 rd SATURDAY & SUNDAY

Date: 17th January 2019

Place: Mumbai

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